IdeaCentre AIO 3 User Guide



Read this first

Before using this documentation and the product it supports, ensure that you read and understand the following:

- Safety and Warranty Guide
- Generic Safety and Compliance Notices
- Setup Guide

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Contents

About this documentation	•	•	.iii
Chapter 1. Meet your computer			. 1
Overview			. 1
Rear			. 2
Features and specifications			. 3
USB specifications			. 3
Operating environment	•	•	. 5
Chapter 2. Get started with your			
computer			. 7
Adjust the computer stand (for selected models)			. 7
Work with Windows			. 7
Windows help information			. 8
Use the touch screen (for selected models)			. 8
Connect an external display			. 9
Chapter 3. Explore your computer	•		11
Lenovo Vantage			11
Set the power plan			11
Transfer data			12

Appendix A. Notices and trademarks		-	25
Purchase additional services		•	24
Lenovo Customer Support Center		•	23
Before you contact Lenovo		•	23
Call Lenovo			23
Self-help resources			21
Frequently asked questions			21
Chapter 5. Help and support			21
Storage drive	•	•	17
Computer stand			16
Power cord and ac power adapter			15
Remove or replace a CRU		•	15
CRU list			15
Chapter 4. CRU replacement			15
Purchase accessories		•	13
Use the optical drive (for selected models)			12
Connect to a Bluetooth-enabled device (for selected models)			12

About this documentation

• This guide applies to the Lenovo product models listed below. Illustrations in this guide may look slightly different from your product model.

Model name	Machine types (MT)
IdeaCentre AIO 3 21ITL7	F0GV
IdeaCentre AIO 3 22IAP7	F0GJ
IdeaCentre AIO 3 24IAP7	F0GH
IdeaCentre AIO 3 27IAP7	F0GG

- For further compliance information, refer to the *Generic Safety and Compliance Notices* at <u>https://pcsupport.lenovo.com/docs/generic_notices</u>.
- Depending on the model, some optional accessories, features, and software programs might not be available on your computer.
- Depending on the version of the operating systems and programs, some user interface instructions might not be applicable to your computer.
- Documentation content is subject to change without notice. Lenovo makes constant improvements to the documentation of your computer, including this User Guide. To get the latest documentation, go to <u>https://pcsupport.lenovo.com</u>.
- Microsoft[®] makes periodic feature changes to the Windows[®] operating system through Windows Update. As a result, some information in this documentation might become outdated. Refer to Microsoft resources for the latest information.

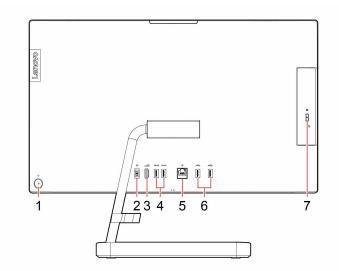
Chapter 1. Meet your computer

2 1 1 3 111111111111111 <u>_</u> 5 1 4 1 1. Air vents 2. Camera 4. Combo audio jack 3. Multi-touch screen* 5. Storage drive door*

Overview

* for selected models

Rear



1. Power button/Power button indicator	2. Power connector
3. HDMI [™] out connector	4. USB 3.1 Gen 2 connectors
5. Ethernet connector	6. USB 2.0 connectors
7. Optical drive eject button*	

* for selected models

Power indicator

Show the system status of your computer.

- Blinking for three times: The computer is initially connected to power.
- On: The computer is on.
- Off: The computer is off or in hibernation mode.
- Blinking rapidly: The computer is entering sleep or hibernation mode.
- Blinking slowly: The computer is in sleep mode.

Related topics

- "USB specifications" on page 3.
- "Connect an external display" on page 9.
- "Use the optical drive (for selected models)" on page 12.

Features and specifications

For detailed specifications of your computer, go to <u>https://psref.lenovo.com</u>.

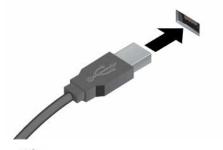
Hardware	To view the hardware information of your computer, type device manager in the Windows search box and then press Enter.		
Power supply	 IdeaCentre AIO 3 22IAP7: 90-watt automatic voltage-sensing power supply IdeaCentre AIO 3 24IAP7/IdeaCentre AIO 3 27IAP7: 90-watt/135-watt automatic voltage-sensing power supply 		
Adaptability for power supply	 Mainland China: 220 V±22 V, 50 Hz±1 Hz Adaptive voltage positioning: 90 V to 264 V, 50/60 Hz With voltage selection switch: 90 V to 264 V, 50 Hz±1 Hz 		
Microprocessor	To view the microprocessor information of your computer, type system information in the Windows search box and then press Enter.		
Memory	Double data rate 4 (DDR4) Small outline dual in-line memory module (SODIMM)		
Storage device	 2.5-inch form factor, 7-mm (0.28-inch) height hard disk drive M.2 solid-state drive To view the storage drive capacity of your computer, type disk management in the Windows search box and then press Enter. Note: The storage drive capacity indicated by the system is less than the nominal capacity. 		
Expansion	 Memory slots M.2 solid-state drive slot Optical drive* Storage drive bay PCI Express slots 		
Bluetooth* Ethernet LAN Wireless LAN			

* for selected models

USB specifications

Note: Depending on the model, some USB connectors might not be available on your computer.

Description



Connect USB-compatible devices, such as a USB keyboard, USB mouse, USB storage device, or USB printer.

• Charge USB-C[®] compatible devices with the output

USB-C to VGA: 1900 x 1200 pixels, 60 Hz
USB-C to DP: 3840 x 2160 pixels, 60 Hz
Connect to USB-C accessories to help expand your

computer functionality. To purchase USB-C

accessories, go to https://www.lenovo.com/accessories.

voltage and current of 5 V and 3 A.

• Connect to an external display:

- USB 2.0 connector
- SSC USB 3.2 connector Gen 1
- 10 USB 3.2 connector Gen 2



- SSC USB-C (3.2 Gen 1) connector
- 10 USB-C (3.2 Gen 2) connector
- F Thunderbolt 3 connector (USB-C)
- *F* Thunderbolt 4 connector (USB-C)

Statement on USB transfer rate

Depending on many factors such as the processing capability of the host and peripheral devices, file attributes, and other factors related to system configuration and operating environments, the actual transfer rate using the various USB connectors on this device will vary and will be slower than the data rate listed below for each corresponding device.

USB device	Data rate (Gbit/s)	
3.2 Gen 1 / 3.1 Gen 1	5	
3.2 Gen 2 / 3.1 Gen 2	10	
3.2 Gen 2 × 2	20	
Thunderbolt 3 (USB-C)	40	
Thunderbolt 4 (USB-C)	40	

Operating environment

Temperature

- Operating: From 5°C (41°F) to 35°C (95°F)
- Storage or transportation:
 - For common desktop computers: From -40°C (-40°F) to 60°C (140°F)
 - For all-in-one desktop computers: From -20°C (-4°F) to 60°C (140°F)

Relative humidity

- Operating: 20%-80% (non-condensing)
- Storage: 10%-90% (non-condensing)

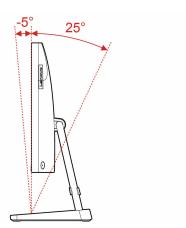
Altitude

- Operating: -15.2 m (-50 ft) to 3048 m (10,000 ft)
- Storage: -15.2 m (-50 ft) to 12192 m (40,000 ft)

Chapter 2. Get started with your computer

Adjust the computer stand (for selected models)

For full-function monitor stand



Work with Windows

The following table contains Windows frequently used settings. You can learn the basics and start working with Windows right away.

To configure settings, type the corresponding keywords in the Windows search box and select the best match. Follow the on-screen instructions to customize settings.

Functions	Descriptions	Search by keywords
Control Panel	View or change Windows settings, including hardware and software setup and configuration.	Control Panel
Connect to Wi-Fi networks	For models with a wireless LAN module, you can connect your computer to a Wi-Fi [®] network. Click the network icon in the Windows notification area, and then select a network for connection. Note: The wireless LAN module on your computer may support different standards. For some countries or regions, use of 802.11ax may be disabled according to local regulations.	Wi-Fi
Connect to wired networks	For models with an Ethernet (RJ-45) connector, you can use an Ethernet cable to connect your computer to a wired network.	_
Airplane mode	Airplane mode is a convenient setting to turn all wireless communications of your computer on and off. You may need to turn it on when boarding an airplane.	Airplane mode
Night light mode	Night light is a switch in Windows that you can turn on and off. When it is turned on, your screen shows warmer colors and the amount of emitted blue light is reduced. Enabling night light reduces the chances of developing eye fatigue or eye strain. Note: For more guidance on reducing eye fatigue or eye strain, go to <u>https://www.lenovo.com/us/en/compliance/blue-light</u> .	Night light

Table 1. Basic settings (continued)

Functions	Descriptions	Search by keywords
Adjust color temperature	If night light mode is turned on, you can adjust the color temperature of the screen. Note: Selected Lenovo computers are low blue light certified. These computers are tested with night light turned on and color temperature set to the default value of 48.	Night light
Windows Updates	Microsoft periodically releases feature and security updates to the Windows operating system. Updates that are applicable to your Windows version are downloaded automatically when your computer is connected to the Internet. When updates are downloaded, you are prompted to restart the computer to install these updates. You can also manually check if there are available updates for the installed version of Windows. Attention: Only use Windows Update to download and install updates. Updates downloaded from other sources may include security risks.	Windows Updates

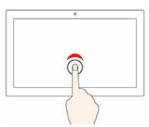
Windows help information

If the on-screen instructions cannot solve your problem, refer to the following to get the online Windows help information.

- Type Get Help or Tips in the Windows search box and then press Enter. When the app opens, type the problem description and select the matched result.
- Visit Microsoft support Web site: https://support.microsoft.com. Enter what you are looking for in the search box and get search results.

Use the touch screen (for selected models)

Note: Some gestures might not be applicable when you use certain apps.



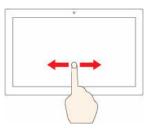
Tap once to single click



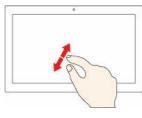
Tap and hold to right-click



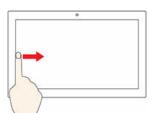
Tap twice quickly to double-click



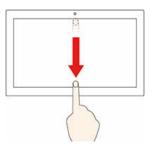
Slide to scroll through items



Zoom in



Swipe from the left to view all open windows



Swipe downwards shortly to show title bar Swipe downwards to close the current app

Maintenance tips

- Turn off the computer before cleaning the touch screen.
- Use a dry, soft, and lint-free cloth or a piece of absorbent cotton to remove fingerprints or dust from the touch screen. Do not apply solvents to the cloth.
- The touch screen is a glass panel covered with a plastic film. Do not apply pressure or place any metallic object on the screen, which might damage the touch panel or cause it to malfunction.
- Do not use fingernails, gloved fingers, or inanimate objects for input on the screen.
- Regularly calibrate the accuracy of the finger input to avoid a discrepancy.

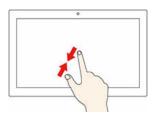
Connect an external display

Connect a projector or a monitor to your computer to give presentations or expand your workspace.

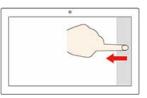
Connect a wireless display

Ensure that both your computer and the wireless display support Miracast[®].

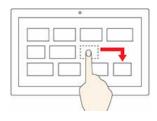
Press the Windows and K Keys, and then select a wireless display to connect.



Zoom out



Swipe from the right to open the action center



Drag

Change display settings

To change display settings, type display settings in the Windows search box and then press Enter.

Chapter 3. Explore your computer

Lenovo Vantage



The preinstalled Lenovo Vantage is a customized one-stop solution to help you maintain your computer with automated updates and fixes, configure hardware settings, and get personalized support.

Access Lenovo Vantage

Type Lenovo Vantage in the search box and then press Enter.

To download the latest version of Lenovo Vantage, go to Microsoft Store and search by the app name.

Key features

Lenovo Vantage enables you to:

- Know the device status easily and customize device settings.
- Download and install UEFI BIOS, firmware and driver updates to keep your computer up-to-date.
- Monitor your computer health, and secure your computer against outside threats.
- Scan your computer hardware and diagnose hardware problems.
- Look up warranty status (online).
- Access User Guide and helpful articles.

Notes:

- The available features vary depending on the computer model.
- Lenovo Vantage makes periodic updates of the features to keep improving your experience with your computer. The description of features might be different from that on your actual user interface.

Set the power plan

For ENERGY STAR[®] compliant computers, the following power plan takes effect when your computers have been idle for a specified duration:

- turn off the display: After 10 minutes
- put the computer to sleep: After 10 minutes

To awaken the computer from Sleep mode, press any key on your keyboard.

To change or customize a power plan:

- 1. Type power plan in the Windows search box and then press Enter.
- 2. Customize a power plan of your preference.

Transfer data

Quickly share your files using the built-in Bluetooth technology among devices with the same features. You also can install a disc or media card to transfer data.

Connect to a Bluetooth-enabled device (for selected models)

You can connect all types of Bluetooth-enabled devices to your computer, such as a keyboard, a mouse, a smartphone, or speakers. To ensure that the connection is successful, place the devices 10 meters (33 feet), at most, from the computer.



- 1. Click the action center icon in the Windows notification area. Enable the Bluetooth feature.
- 2. Click the bluetooth options to add a bluetooth device, and then follow the on-screen instructions.

Use the optical drive (for selected models)

If your computer has an optical drive, read the following information.

Know the type of your optical drive

To view the type of the optical driver, type device manager in the Windows search box and then press Enter.

Install or remove a disc

- 1. With the computer on, press the eject button on the optical drive. The tray slides out of the drive.
- 2. Insert a disc into the tray or remove a disc from the tray, and then push the tray back into the drive.

Note: If the tray does not slide out of the drive when you press the eject button, turn off the computer. Then, insert a straightened paper clip into the emergency-eject hole adjacent to the eject button. Use the emergency eject only in an emergency.

Record a disc

- 1. Insert a recordable disc into the optical drive that supports recording.
- 2. Do one of the following:
 - Open Windows Media Player.
- 12 IdeaCentre AIO 3 User Guide

- Double-click the ISO file.
- 3. Follow the on-screen instructions.

Purchase accessories

Lenovo has a number of hardware accessories and upgrades to help expand the capabilities of your computer. Options include memory modules, storage devices, network cards, power adapters, keyboards, mice, and more.

To shop at Lenovo, go to https://pcsupport.lenovo.com/warrantyupgrade.

Chapter 4. CRU replacement

Customer Replaceable Units (CRUs) are parts that can be upgraded or replaced by the customer. Lenovo computers contain the following types of CRUs:

- Self-service CRUs: Refer to parts that can be installed or replaced easily by customer themselves or by trained service technicians at an additional cost.
- **Optional-service CRUs:** Refer to parts that can be installed or replaced by customers with a greater skill level. Trained service technicians can also provide service to install or replace the parts under the type of warranty designated for the customer's machine.

If you intend on installing the CRU, Lenovo will ship the CRU to you. CRU information and replacement instructions are shipped with your product and are available from Lenovo at any time upon request. You might be required to return the defective part that is replaced by the CRU. When return is required: (1) return instructions, a prepaid shipping label, and a container will be included with the replacement CRU; and (2) you might be charged for the replacement CRU if Lenovo does not receive the defective CRU within thirty (30) days of your receipt of the replacement CRU. For full details, see the Lenovo Limited Warranty documentation at:

https://www.lenovo.com/warranty/llw_02

CRU list

The following is the CRU list of your computer.

Self-service CRUs

- Keyboard
- Mouse
- Power adapter
- Power cord
- Storage drive
- Storage drive door*
- * for selected models

Remove or replace a CRU

This section provides instructions on how to remove or replace a CRU.

Power cord and ac power adapter

Prerequisite

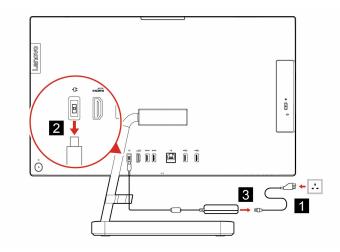
Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

Note: Do not remove the power cord when the computer is connected to ac power. Otherwise, there might be a risk of short circuits.

Removal steps

1. Turn off the computer and remove all connected devices and cables.

2. Remove the ac power adapter from the computer, and then remove the power cord from the power adapter.



Computer stand

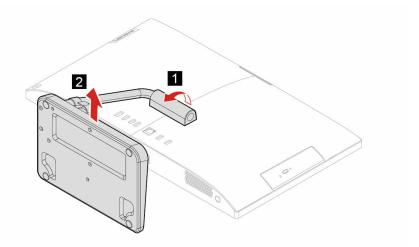
Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

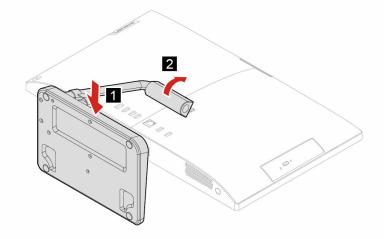
Note: Do not remove the power cord when the computer is connected to ac power. Otherwise, there might be a risk of short circuits.

Replacement procedure

- 1. Turn off the computer and remove all connected devices and cables.
- 2. Remove the computer stand from the computer.



3. Install the computer stand to the computer.



Storage drive

Prerequisite

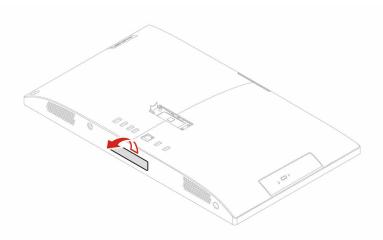
Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

Attention: The internal storage drive is sensitive. Inappropriate handling might cause damage and permanent loss of data. When handling the internal storage drive, observe the following guidelines:

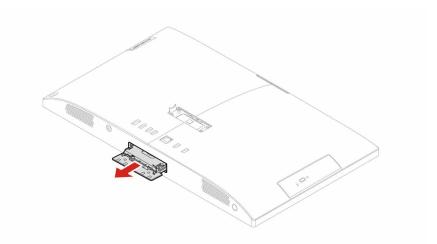
- Replace the internal storage drive only for upgrade or repair. The internal storage drive is not designed for frequent changes or replacement.
- Before replacing the internal storage drive, make a backup copy of all the data that you want to keep.
- Do not touch the contact edge of the internal storage drive. Otherwise, the internal storage drive might get damaged.
- Do not apply pressure to the internal storage drive.
- Do not make the internal storage drive subject to physical shocks or vibration. Put the internal storage drive on a soft material, such as cloth, to absorb physical shocks.

Replacement procedure

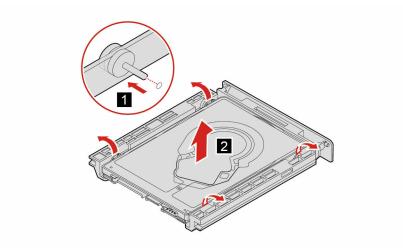
- 1. Remove the computer stand. See "Computer stand" on page 16.
- 2. Open the storage drive door.



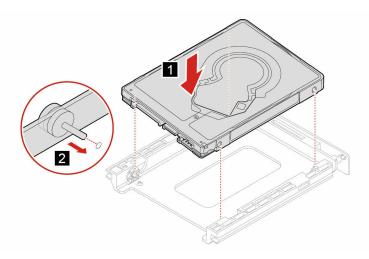
3. Pull the storage drive out of the slot.



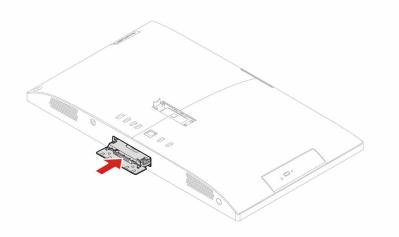
4. Remove the storage drive from the storage drive bracket.



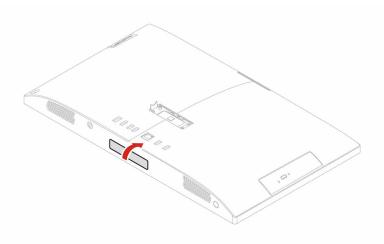
5. Install the storage drive to the storage drive bracket.



6. Push the storage drive back to the slot.



7. Close the storage drive door.



Chapter 5. Help and support

Frequently asked questions

How do I partition my storage drive?	Refer to https://support.lenovo.com/solutions/ht503851	
What should I do if my computer stops responding.	Press and hold the power button until the computer turns off. Then restart the computer.	
What should I do if I spill liquid on	 Carefully unplug the ac power adapter and turn off the computer immediately. The more quickly you stop the current from passing through the computer the more likely you will reduce damage from short circuits. Attention: Although you might lose some data or work by turning off the 	
	computer immediately, leaving the computer on might make your computer unusable.	
the computer?	Wait until you are certain that all the liquid is dry before turning on your computer.	
	CAUTION: Do not try to drain out the liquid by turning over the computer. If your computer has keyboard drainage holes on the bottom, the liquid will be drained out through the holes.	
Where can I get the latest device	Lenovo Vantage or Lenovo PC Manager	
drivers and UEFI/BIOS?	Lenovo Support Web site at https://support.lenovo.com	

Self-help resources

Use the following self-help resources to learn more about the computer and troubleshoot problems.

Resources	How to access?
Troubleshooting and frequently asked questions	<u>https://www.lenovo.com/tips</u>
	<u>https://forums.lenovo.com</u>
Accessibility information	https://www.lenovo.com/accessibility
Reset or restore Windows	Use Lenovo recovery options.
	1. Go to <u>https://support.lenovo.com/</u> <u>HowToCreateLenovoRecovery</u> .
	2. Follow the on-screen instructions.
	Use Windows recovery options.
	1. Go to https://pcsupport.lenovo.com.
	Detect your computer or manually select your computer model.
	 Click Diagnostics → Operating System Diagnostics and then follow the on-screen instructions.

Resources	How to access?			
Use Lenovo Vantage to:				
Configure device settings.				
 Download and install UEFI BIOS, drivers and firmware updates. 	Type Lenovo Vantage in the search box and then press			
Secure you computer from outside threats.	Enter.			
Diagnose hardware problems.				
Check the computer warranty status.				
Access User Guide and helpful articles.				
Product documentation:				
<u>Generic Safety and Compliance Notices</u>				
Safety and Warranty Guide	Go to https://pcsupport.lenovo.com. Then, follow the on-			
Setup Guide	screen instructions to filter out the documentation you want.			
This User Guide				
Regulatory Notice				
Lenovo Support Web site with the latest support information of the following:				
Drivers and software				
Diagnostic solutions	Go to https://support.lenovo.com.			
Product and service warranty				
Product and parts details				
Knowledge base and frequently asked questions				
	• Use Get Help or Tips.			
Windows help information	 Use Windows Search or the Cortana[®] personal assistant. 			
	 Go to Microsoft support Web site: <u>https://</u> <u>support.microsoft.com</u>. 			

Call Lenovo

If you have tried to correct the problem yourself and still need help, you can call Lenovo Customer Support Center.

Before you contact Lenovo

Prepare the following before you contact Lenovo:

- 1. Record the problem symptoms and details:
 - What is the problem? Is it continuous or intermittent?
 - Any error message or error code?
 - What operating system are you using? Which version?
 - Which software applications were running at the time of the problem?
 - Can the problem be reproduced? If so, how?
- 2. Record the system information:
 - Product name
 - Machine type and serial number

The following illustration shows where to find the machine type and serial number of your computer.



Lenovo Customer Support Center

During the warranty period, you can call Lenovo Customer Support Center for help.

Telephone numbers

For a list of the Lenovo Support phone numbers for your country or region, go to: <u>https://pcsupport.lenovo.com/supportphonelist</u>

Note: Phone numbers are subject to change without notice. If the number for your country or region is not provided, contact your Lenovo reseller or Lenovo marketing representative.

Services available during the warranty period

- Problem determination Trained personnel are available to assist you with determining if you have a hardware problem and deciding what action is necessary to fix the problem.
- Lenovo hardware repair If the problem is determined to be caused by Lenovo hardware under warranty, trained service personnel are available to provide the applicable level of service.
- Engineering change management Occasionally, there might be changes that are required after a product has been sold. Lenovo or your reseller, if authorized by Lenovo, will make selected Engineering Changes (ECs) that apply to your hardware available.

Services not covered

- · Replacement or use of parts not manufactured for or by Lenovo or nonwarranted parts
- · Identification of software problem sources

- Configuration of UEFI BIOS as part of an installation or upgrade
- Changes, modifications, or upgrades to device drivers
- Installation and maintenance of network operating systems (NOS)
- Installation and maintenance of programs

For the terms and conditions of the Lenovo Limited Warranty that apply to your Lenovo hardware product, see "Warranty information" in the *Safety and Warranty Guide* that comes with your computer.

Purchase additional services

During and after the warranty period, you can purchase additional services from Lenovo at: <u>https://pcsupport.lenovo.com/warrantyupgrade</u>

Service availability and service name might vary by country or region.

Appendix A. Notices and trademarks

Notices

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